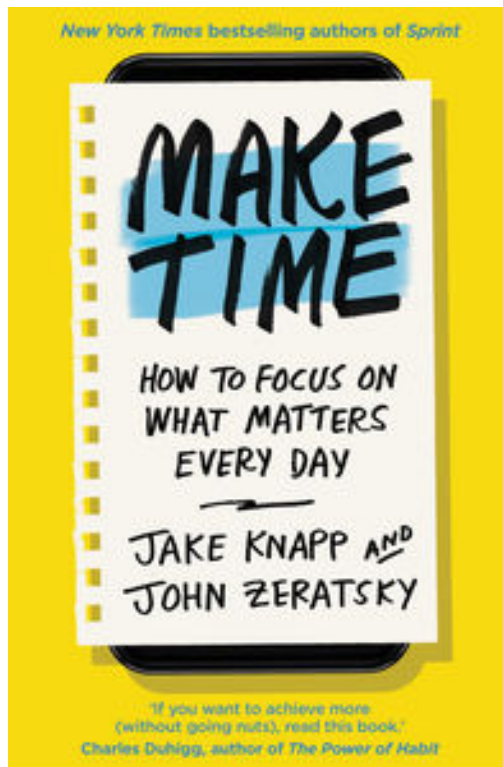


# Lire Des Ebooks Make Time Jake Knapp & John Zeratsky PDF, EPub, Mobi



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Most of our time is spent by default. We all wish for more hours in the day. We all struggle to make time for what matters. Help is here.

Productivity experts Jake Knapp and John Zeratsky have created a four-step framework that anyone can use, packed with more than 80 tactics to help you design your day around the things that matter. Tactics such as:

- Choose a daily highlight
  - Be the boss of your phone
  - Stay out of social media infinity pools
  - Slow your inbox
- Make TV a 'sometimes treat'
  - Exercise every day (but don't be a hero)
  - Eat without screens
  - Go off grid
  - Spend time with your tribe
  - Make your bedroom a bed room

With tips and tricks to help you change your life, it's time to stop daydreaming about projects and activities that you'll get to 'someday', and start that someday today.

**'Make Time is essential reading for anyone who wants to create a happier, more successful life.'** - Gretchen Rubin, author of *The Happiness Project*

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